

✠ St. Mary with St. Leonard

Church Green, Broomfield, Chelmsford

MINUTES OF ANNUAL VESTRY MEETING AND APCM

Sunday 15th March 2020

A. Annual Vestry Meeting for the Election of Wardens

1. The meeting opened with Prayer by Rev'd. Carolyn Tibbott.
2. **Attendance:** Rev'd. Carolyn Tibbott (Chair), Carol Knott (Secretary), Alun Powell (Treasurer), Peter Baker, Mike Harvey (Church Wardens), Trudy Stevens (Minutes), Michael Jones (Deputy Church Warden), Ros Mercer, Susan Garwood, Geof Garwood, Andrew Knott, Sandra Ellingford, David Ellingford, Jennifer Salisbury, Christina Bailey, Brian Whymark, Jennifer Whymark, Margaret Ginn, Cynthia Amos, Sharon Robst, Keith Rouse, Kathy Rouse, Margaret Clarke, Margaret Deacon, Karen Paxton, Yvonne Heaver, Hazel Nicholls, John Pitts, Sonia Hudson, Jill Readings, Vic Barker, David Marcus, Elizabeth Marcus, Eric Rowley, Sheila Hasler, Jim Tibbott, Glynis Worboys, Sarah Clark, Rachel Butterworth, Joan Vine, Alan Vine, Doris Baker, Malcolm Taylor, Jenny Ingall, Margaret Powell, Rev'd. Diana Garfield, Rev'd. Julie Hardy.
Apologies: Rev'd. Anne Harvey, Lis Hardy, Sue Browning, Irene and Stan Collins, Brian Worboys, Rosalie Ritson, Malcolm Deacon, Pam Petley

3. Minutes of the previous Annual Vestry Meeting on 28th April 2019

The minutes were accepted as an accurate record of the meeting and signed.

4. Election of Wardens

A warm vote of very sincere thanks was given to Peter Baker, who is standing down as Church Warden. Peter was thanked for his sterling service to the parish over the last 35 years and Rev'd. Carolyn expressed her gratitude for his words of wisdom, encouragement and kindness on which she had relied so much over the years. Peter's wife Doris also was thanked for the sacrifice made and they were presented with a Theatre Voucher for them both in gratitude for all their help and support.

Mike Harvey has decided to stand down as Church Warden as he will be moving; however, he will remain as Advisory Church Warden until he leaves.

A nomination for election as Church Warden was received from Susan Garwood, proposed by Carol Knott and seconded by Andrew Knott. The nomination was unanimously accepted and Susan Garwood elected as Church Warden. There were no other nominations. Rev'd. Carolyn explained that she would be happy to have a team of Church Wardens sharing the role and encouraged all present to consider the position and speak with her for further information if they felt a calling. If

anyone else comes forward they could stand in and be co-opted onto the PCC until the next APCM.

5. Date of next Annual Vestry Meeting: This will be Sunday 7th March 2021.

Peter Baker gave a vote of sincere thanks to a number of people he had worked alongside during his 35 years as Warden including: Ted Williams, Margaret Deacon, Margaret Powell and Michael Jones. He also thanked the whole congregation for their support. He said it had been a rollercoaster ride but one he had enjoyed and will miss. He remembered vicars David Ritson, Peter Ball, and Carolyn who had served during his period of office and he thanked them for their guidance over the years. Peter gave thanks to God who was always there guiding and helping, and gave grateful thanks to his darling wife who supported him throughout his role as Church Warden. Peter commented he was thankful that he did not have to apply for a Faculty to enable him to retire!

The meeting finished at 11:56.

Signed

**Rev'd Carolyn Tibbott
Chair**

B. Annual Parochial Church Meeting

1. Appointment of clerk to the meeting

Carol Knott was appointed as Clerk to the meeting, with Trudy Stevens taking the Minutes.

2. Attendance: Rev'd. Carolyn Tibbott (Chair), Carol Knott (Secretary), Alun Powell (Treasurer), Susan Garwood (Church Warden), Mike Harvey (Advisory Church Warden), Trudy Stevens (Minutes), Michael Jones (previous Deputy Church Warden), Peter Baker, Ros Mercer, Geof Garwood, Andrew Knott, Sandra Ellingford, David Ellingford, Jennifer Salisbury, Christina Bailey, Brian Whymark, Jennifer Whymark, Margaret Ginn, Cynthia Amos, Sharon Robst, Keith Rouse, Kathy Rouse, Margaret Clarke, Margaret Deacon, Karen Paxton, Yvonne Heaver, Hazel Nicholls, John Pitts, Sonia Hudson, Jill Readings, Vic Barker, David Marcus, Elizabeth Marcus, Eric Rowley, Sheila Hasler, Jim Tibbott, Glynis Worboys, Sarah Clark, Rachel Butterworth, Joan Vine, Alan Vine, Doris Baker, Malcolm Taylor, Jenny Ingall, Margaret Powell, Rev'd. Diana Garfield, Rev'd Julie Hardy.

Apologies: Rev'd. Anne Harvey, Lis Hardy, Sue Browning, Irene and Stan Collins, Brian Worboys, Rosalie Ritson, Malcolm Deacon, Pam Petley.

3. Minutes of the APCM of 28th April 2019

The minutes were accepted as a true record of the meeting and signed by Rev'd. Carolyn Tibbott.

4. Matters arising from the Minutes of the APCM 28th April 2019

4.7. Independent Examiner: Bob Skingley sadly died in December 2019, Rev'd. Carolyn has passed on to his daughters heartfelt condolences to the family and our sincere gratitude for all his work over nearly 30 years as our independent examiner; appropriately, Sue Howlett undertook his funeral. The 2019 accounts were examined by John Wallis.

4.12.a) Pilgrimage: The final amount raised from Malcolm Taylor's pilgrimage was nearly £3,000.

Sincere thanks were given to Malcolm; and to the Cottage Gardeners Society who raised £750 by nominating the spire fund as their charity of the year.

5. Comments on the Annual Review

Rev'd. Carolyn commented on how she was always amazed at how much goes on within the church and thanked Alun Powell for looking after the finances; Carol Knott and Trudy Stevens for the administration; the Church Wardens; Kathy Rouse for doing the electoral roll; the Deanery Synod Representatives: Kathy Rouse, Ros Mercer and Jill Readings; and the ministry team, both ordained and those who undertake pastoral work within the community. Rev'd Carolyn gave a very big thank you to all involved in the work of this church for their passion and the care with which the work is undertaken. She urged people to carry on being creative and caring, serving the church and the community, and anyone with ideas about new activities or new ways of doing things were invited to speak to Carolyn.

Sincere thanks were given to all who produced their reports so much earlier than usual for inclusion in the Annual Review; and to Alun and Carol who compiled it. Two corrections were noted with apologies: page 4, the Standing Committee met on five occasions, not four; and page 11, monies raised from the Christmas Card went to Sanctus not CHES.

No comments were made by those present.

6. Presentation of Accounts:

Alun reiterated thanks to Bob Skingley for his great support to the treasurers over the many years and gave thanks to John Wallis who stood in for this year so promptly and with minimal notice. He also thanked the cash counting team who meet on Monday mornings and to all who support the church financially and keep the church going with their time and their talents.

Regarding the accounts for the year ended 31 December 2019, as presented in the Annual Review, two errors were noted: on page 16, total cash funds in the unrestricted funds column should read £82,533.80 (rather than £82,530.80); and page 17, under f) Charitable Giving, the amount of £105.10 was given to Sanctus not CHES.

St Mary's was in surplus for 2019 thanks to two bequests amounting to £45,000. A second tranche of money from one of those bequests, which should be substantial, is likely to be received in 2020.

No questions were raised by those present.

Thanks were given to Alun by Rev'd. Carolyn for all his work in preparing the accounts; for finding someone so swiftly to audit the accounts this year; and also for his budgeting and taking care of peoples' gifts that enabled us to do all that we have. She also thanked the congregation for their generosity, both to the church and to the charities we support.

7. Election of Deanery Synod Representatives

A new term of the Deanery Synod commences in 2020, so elections of individuals would be for a three year term. Nominations for election were received from:

Jill Readings – proposed by Margaret Powell and seconded by Ros Mercer;

Kathy Rouse – proposed by Sue Garwood and seconded by Jim Tibbott;

Ros Mercer – proposed by Sandra Ellingford and seconded by Jill Readings.

All three were elected unanimously. Thanks were given to them for the work they continue to do for us on the Deanery Synod.

8. Election of PCC members

Very sincere thanks were given to Michael Jones, who is standing down from the PCC, for his faithful service to the PCC and the Standing Committee and his work as Deputy Church Warden. He was presented with a houseplant for his new home. Peter Baker is standing down from the PCC also.

Nominations for election to the PCC were received from:

Yvonne Heaver – proposed by Kathy Rouse and seconded by Mavis Tebby;

Karen Paxton – proposed by Vic Barker and seconded by Rev'd. Diana Garfield;

Geof Garwood – proposed by Carol Knott and seconded by Andrew Knott.

All three were elected unanimously.

9. Election of Sidespersons

Sidespersons are now elected by the PCC.

Peter Baker and Sean Casey (already acting) have been added to the list, whilst Margaret Clarke, Alun Powell and Margaret Powell have come off the list. New sidespersons would be very welcome.

10. Youth Synod report

Rev'd. Carolyn read out the following report written by Grace Booley, our representative on the Youth Synod, as Grace was unable to be present:

“The youth synod is a group of around 15 children aged around 12 to 17 from across Brentwood diocese. We meet 4 times a year at Guy Harling's in Chelmsford and discuss a range of topics from refugees to homophobia within the Church of England community. I feel that I have learnt a lot from going to this group for the last couple of years and highly enjoy going to the meetings. Although I am one of the youngest in the group and the topics are often challenging, bringing up many contrasting views I think it is essential for the church to continue asking and listening to the youths' modern and new ideas. During May last year we had a big meet up with children from other diocese as well as our own, on this day we did lots of different activities that encouraged us to debate and our ideas were discussed at the church council. As a result of our synod the church council now has a young adult of 16 to represent us at their debates. Their role is to voice what the youth has to say which I think will really help the church reconnect with young people.”

Rev'd. Carolyn commented that we are very grateful to Grace for attending the Youth Synod. The church is trying to establish appropriate links with our youth and The Light Group is one of the groups that is flourishing.

11. Any Other Notified Business

There were no notified business items submitted prior to the meeting.

11.1 Rev'd. Carolyn thanked Rev'd. Julie Hardy and blessed her as she moves to her first parish and referred to the blessing and presentation of a Home Communion set given to Julie during the service just before the APCM. Rev'd. Carolyn was sad that Julie's family: Paul, Nicole and Leanne could not be present today for her to pass on sincere thanks to them for all the support they have offered Julie throughout her time here. Rev'd. Carolyn commented that it is not easy for families whilst someone is undertaking their curacy, having to move from one place to another, and their support is imperative. Paul was particularly thanked for his work with the men's group; for setting up the projector for family services; and generally working hard and quietly in the background. Paul was described as a very good listener, a faithful Christian and a lot of fun; and the men's group has flourished with the camaraderie he built up and the organising of breakfasts, speakers, and bowling trips. All the family will be missed.

11.2 The Round Tower Magazine: Rev'd. Carolyn commented that this magazine appears as if by magic each month but involves a lot of work. Thanks were extended to Alun Powell who does most of the work, to those on the Committee, and to all who contribute. Rev'd. Carolyn called for anyone willing to come onto the Committee plus anyone with editing experience, or who would like to learn editing, would be warmly welcomed onto the team; and more contributors are always wanted.

12. The meeting finished with the Grace at 12:24.

The next Annual Vestry Meeting and APCM will be held on Sunday 7th March 2021.

Signed

**Rev'd C Tibbott
Chairperson**