

St Mary with St Leonard's Church, Broomfield



Fresco: Christ Stills the Storm

Project Rutherford



Window: Christ and the Woman of Samaria

Notes of Meeting for Volunteers held on Monday 5th September in St Leonard's Hall

	Present: Trudy Stevens, Ros Mercer, Ian Mercer, Dawn Butcher, Val Pattenden, Kathy Rouse, Cathy Pearson, Jill Readings, Patrick Readings, Jim Tibbott, Sheila Hasler, Christine Bailey, Susan Garwood.	action
	Apologies: Susie Spence (HLF), Yvonne Heaver, Malcolm Taylor, Karen Paxton, Neil Wiffen, Alun Powell, Rachael Butterworth, Alan Cody, Penny Clements, Naomi Courtney-Luck, Andy Mussell, Amber Mussell. (Liz Hardy, David Marcus)	
	Personnel changes: Susan Garwood has joined the team as she is a signatory for the account. Karen Perkiss has withdrawn from the volunteer team; please note a change for Amber Mussell's email (to be circulated).	
1.	<p>Tower & Spire Update: TS circulated a report prior to the meeting (attached). The main points are that major defects have been found in the spire timbers which has extended the project by 8 weeks and requires the raising of extra funds in the order of £65K. No further funds are available from HLF. TS has made 3 formal bids and gained £5K from the Round Tower Churches Trust. Friends of Essex Churches Trust and FSJ Charities have also been approached, but the latter's grant is only expected to be in the order of £2-3K. Further sources are being urgently sought. Please assist with this in any way possible. One identified fund is restricted to Oxfordshire. RM will check to see if any of RR's windows are there.</p> <p>These project delays will delay the Lychgate repairs so funding sources unavailable for that this year may now become possible.</p>	<p>TS</p> <p>ALL RM</p>
	Bats: The Bat Society and Natural England have been made aware of the extension of the project. No bat nurseries have been detected in the spire, so no problems are expected. (Report attached).	
	Fresco Conservation: This work will now be delayed until Jan 2023. JT will contact the conservators to delay the work which was scheduled for October.	JT
	Repointing of the Tower: This work is proceeding.	
	Timber Repairs: The timber requirements are due to be measured on 6/9/22.	
2.	Exhibition Area: The faculty to remove the pews has been posted and it is anticipated that permission will be granted in mid October. No buyers for the pews have yet been secured. (2 extra ends have been found in the garage, so one pew could be cut and made in two smaller seats.)	

	<p>Exhibition Design Presentation: The design for the exhibition hardware has been done by Patrick Readings in conjunction with Ian Mercer. Images were circulated previously.</p> <p>Patrick introduced himself. He is an exhibition technician and works for the British Museum He showed examples of his previous work. He answered questions relating to specific requirements including being able to move the T-unit. This would be mounted on lockable castors protected by a magnetically fixed skirting. Cupboards could be built under the north wall display case, but at extra cost. The units would be made of fire retardant MDF, painted with conventional emulsion paint. Wheelchair access including a ramp was designed in to the required standards. Lighting would be designed in conjunction with display material. The meeting agreed that the design and outline content should be recommended for approval by the PCC at its next meeting on 29th September and PR & IM will discuss details in a site meeting. It was confirmed that a movable T unit, the creation of storage space and the ability for future change to some of the displays (by use of Velcro fixing) are mandatory requirements for this exhibition design.</p>	<p>TS PR&IM</p>
	<p>The present Rutherford display prepared for the Village Fair will be augmented and moved into the exhibition space to fulfil the timing of the exhibition as agreed with HLF.</p>	<p>RM</p>
<p>3. Information and Materials:</p>	<p>Research into the life and works of Rosemary Rutherford is ongoing and will feed back into the exhibition, publications and talks.</p> <p>Publications:</p> <p>Church leaflet: This is a DL leaflet to be used a free guide to aspects of the church for visitors. KR has worked on this with her granddaughter. It will be circulated for comment once amendments have been made.</p> <p>Life & Works of Rosemary Rutherford (People & Stone series A4 booklet.) RM circulated a proposed outline to the team. A meeting will take place shortly to discuss detailed content and the timeframe and feedback to the exhibition. It will be typeset by NW.</p>	<p>KR IM</p>
	<p>Academic Work: This will be the product of extensive family research by CP in conjunction with NC-L.</p>	<p>CP NC-L</p>
	<p>Activities: DB reported that work continues to develop various streams of activities in conjunction with local schools. Themes will include Christianity, Rutherford life and works, the church and churchyard as a local history and rock & stone resource.</p> <p>The Primary school Christianity trail will be trialled with Beavers and Cubs on 6th October.</p> <p>SH has developed a church trail based on the Arts Society method. This will be circulated for comments.</p> <p>JR has liaised with CVHS and is working to integrate what the church can offer with curriculum and pastoral requirements.</p>	<p>DB SH JR</p>

	<p>Talks/Seminars:</p> <p>NW has arranged for Ken Crowe to do a repeat of the Saxon Princely Burial talk (in the People & Stone series) on Saturday 29th October at 2pm. RM will sell tickets at £5 and the associated booklet will be available. This will be a fundraising event and people will be needed to help with refreshments. It will either be in the church or the hall depending on numbers.</p> <p>Further talks on Rosemary Rutherford, Stained Glass and perhaps a one-day event on Broomfield at War are envisaged.</p>	<p>RM</p> <p>NW</p>
<p>4.</p>	<p>Other Issues:</p> <p>Church Website: This is currently being remade. It will include a Rutherford tab for information relating to the project including link pages for QR codes for extra information resources for the exhibition and activities.</p> <p>Church Internet: AM is still investigating various options. The most suitable one seemed to be EEs suggestion to have an antenna in the spire linked by cable to a wireless hub in the church that would also serve the hall. Further plans are being sought and will be taken to the next PCC meeting. Costs of £600 for equipment and installation with an ongoing payment of £40 per month are much more reasonable than BT's solution.</p> <p>Church opening rota: At present this includes only church people until the end of the year. DB will hold a short training session on Tuesday 27th September to discuss safeguarding and any other issues including advertising to the wider community.</p> <p>Blue Plaque: NH has just contacted the City Council to progress this possibility.</p>	<p>AM</p> <p>DB</p> <p>NW</p>
<p>5.</p>	<p>AOB:</p> <p>TS is away from mid October until end November; DB will stand-in on the management team acting as the go-to person, if needed.</p>	
	<p>Date of Next Meeting: It was suggested that another volunteers meeting take place at the beginning of November to report progress. Date to be arranged.</p>	<p>DB</p>

Meeting ended at 9.15pm