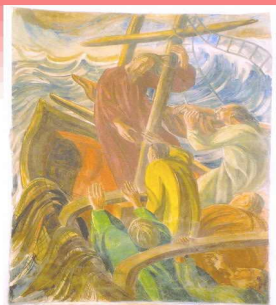


# St Mary with St Leonard's Church, Broomfield



Fresco: Christ Stills the Storm

# Project Rutherford



Window: Christ and the Woman of Samaria

## Notes of Meeting for Volunteers held on Tuesday 8<sup>th</sup> November in St Leonard's Hall

1.	<p><b>Present:</b> Revd Carolyn Tibbott, Revd Dawn Butcher, Alun Powell, Malcolm Taylor, Jim Tibbott, Chris Bailey, Sheila Hasler, Ros Mercer, Ian Mercer, Val Pattenden, Kathy Rouse, Neil Wiffen, Margaret Pinkerton.</p>	Action
	<p><b>Apologies:</b> Trudy Stevens, Alan Cody (Project Rutherford Evaluator), Yvonne Heaver, Karen Paxton, Rachael Butterworth, Naomi Courtney-Luck, Amber Mussell, Lisbeth Hardy, David Marcus, Cathy Pearson, Jill Readings, Susan Garwood.</p>	
2.	<p><b>Reports:</b> Thanks to NW, CP and KR, and VP for the update reports circulated prior to the meeting. The reports were all noted.</p> <p>Regarding NW's report on the Blue plaque: CT believes it is unlikely Historic England would need to be consulted on the proposal to affix a blue plaque to St Leonard's Hall. The Hall is not listed. There are some restrictions on the Hall, but it was felt within the group unlikely the restrictions would extend to prevent the proposed blue plaque. CT confirmed an official application to Archdeacon Mike Power will be required.</p> <p>The Rutherford family are yet to be asked their view on the plaque. RM offered to contact NCL asking the family's permission to pursue a blue plaque application. <i>Update: NCL has confirmed the family are delighted with the blue plaque proposal and NW has confirmed we will discuss the wording of the plaque in the coming months.</i></p> <p>As an application is needed to Chelmsford City Council by March 2023, it was agreed to pursue this in the new year.</p> <p>Geology Report: IM asked whether he could circulate his fabric report on the geology of the tower to other external interested parties such as the Round Tower Churches. No reason was offered against a wider sharing. Agreed.</p>	<p>CT</p> <p>RM</p>
3.	<p><b>Tower &amp; Spire Update:</b> Thanks to DM for his update report.</p> <p>AP added the core team had considered three options with Bakers and Penny Clements regarding the additional work – 1. To remove the scaffolding and wait until improved weather next year. This would delay the finished work until</p>	

	<p>around Autumn 2023 and incur the cost of removal and rebuilding the scaffold. 2. To install a 'roof' on the tower to enable works to continue regardless of bad weather. This would require buttresses that blocked the pathway and went into and between the graves, and was expensive, approaching around £80,000-85,000. 3. To continue to wrap and unwrap the Tower as has been happening, which is weather dependent. None of the options were ideal but it was felt option 3 was the best way forward.</p> <p>It was confirmed the scaffolding costs are £1,100 per week. CT asked for clarification about the cost when Bakers are unable to work due to issues at their end. Question to be clarified with Bakers and Penny Clements at the next evaluation meeting on 9<sup>th</sup> November.</p> <p>RM asked whether the pointing was continuing. AP and JT confirmed it was on-going on a non-critical pathway.</p> <p>AP confirmed the Tower &amp; Spire costs are approximately £70,000-75,000 more than was expected or budgeted. To date, £40,000 has been received from successful bid applications. Thanks go to Trudy for her work in identifying and putting together funding applications. We remain well short of the required funds. 14 applications are still pending.</p> <p>NW suggested Richard Stubbings at Cliffords and W&amp;H Marriage &amp; Sons, Chelmer Mills as two possible places for additional funds.</p>	<p>JT/AP/MT</p>
<p>4.</p>	<p><b>Website:</b> Thanks to AM for her website frontpage designs. CT showed the new St Mary's website (not yet public) and the link to the Project Rutherford site, not yet populated with information.</p> <p>It was agreed the font used on the Project Rutherford site should be consistent with St Mary's Church website font.</p> <p>It was noted the HLF branding would need to be prominently placed on the front page.</p> <p>It was agreed instead of a collage of images, one single image of the fresco should be on the front page. On each tab, a different single image could also be used making use of the variety of images being collected. A Gallery tab would hold all the images, divided into subgroups, for example, stained glass, Rosemary Rutherford's sketches, photos of the Tower and Spire in various stages of work. Also, the strapline that appears on the posters should be included on the front page. CT has high quality images and will send the fresco image to Andrew Vine for the front page. DB to confirm the contents pages as agreed at the last meeting.</p> <p>It was agreed the meetings tab should be removed.</p>	<p>CT DB</p>

5.	<p><b>Exhibition Area:</b> Thanks to IM for the update report.</p> <p>Regarding IM's request for budget clarification, DB confirmed the budget allocation as per the HLF bid is as follows:</p> <p>Equipment and Materials</p> <p style="padding-left: 40px;">Internet £5,600</p> <p style="padding-left: 40px;">Pew removal £2,000</p> <p style="padding-left: 40px;">Display boards etc for the area £5,000</p> <p>RM asked for clarification on the subdivision of funds, as the subdivision was not in the original submission to the PCC. RM asked whether the funds not spent on internet access (£5,600) could be put towards the exhibition space. AP confirmed once the final allocation had been agreed with HLF no movement between the allocations was possible. If we spend less in one area, it cannot be moved to another at this stage.</p> <p>MT asked for an estimate on the cost of the exhibition space. IM confirmed the furniture cost was approximately £3,500 dependent on actual purchase price of the materials. This figure does not include any payment to Patrick Readings for his labour and time. CT was clear PR should be paid for his time and labour. IM said he had raised this with PR who had declined any payment. The group agreed that it was right for PR to be paid for his labour. IM confirmed no costings were available on what PR may charge as his rate. IM was asked to approach PR again to press that we feel it is right for him to be paid and for a guide on this cost.</p> <p>IM confirmed in total the exhibition space under the current design is estimated as costing £6,100. This does not include any payment to PR, actual purchase cost of materials, additional cost of including cupboard space and final design costs of the boards and lighting, so remains an estimate only. IM agreed to put together, with PR, firmer costings for the group to discuss.</p> <p>It was confirmed the budget allocation for the exhibition space is £5,000. Part of the cost within the £6,100 is for the ramp and this can be reallocated to the removal of the pews budget as it is making good the floor. A breakdown of this cost is not available – IM will ask Patrick to itemise the cost of the ramp.</p> <p>CT confirmed the exhibition costs must come within the £5,000 budget.</p> <p>IM and RM explained their intention had been to purchase pre-made furniture for the exhibition area which would have been cheaper, but PR had wanted to be part of the project and had designed bespoke furniture that inevitably was at a greater cost. There was a discussion whether the T-screen could be left on hold until such a time as further funds could be raised. IM felt the T-screen was central to the exhibition and it would be preferable to look at modifying the table case and corner units. JT questioned whether these modifications would achieve the</p>	<p style="text-align: right;">IM</p> <p style="text-align: right;">IM</p> <p style="text-align: right;">IM</p>
----	--	--

	<p>necessary savings. IM to discuss with PR and bring the revised costings to the group.</p> <p>It was agreed, if and when further funds are raised, additional furniture and other items for the exhibition space could be considered. But the exhibition area costings must be kept to £5,000 in consideration of the other financial constraints within the project (the additional Tower and Spire works) and for St Mary's generally (the difficulty in meeting our parish share commitment this financial year and possibly next year too).</p> <p>IM to discuss in more detail with PR.</p> <p>RM confirmed good progress was being made on building up resources and images of Rosemary Rutherford's work including other stained-glass windows. Good input has been forthcoming from other experts into the exhibition. For example, IM confirmed it has been discovered the blue parts of the fresco were added at a later date. Research into the life and works of Rosemary Rutherford is ongoing and will feed into the exhibition, publications, and talks.</p> <p>Pews: It was confirmed we have sold one pew only. A potential second buyer is still undecided, and one pew remains unsold. <i>Since the meeting the potential second buyer has confirmed they will not be proceeding with the purchase. Two pews remain unsold.</i> A potential additional £900 could go to the exhibition space if all three pews are sold. It was also agreed that funds raised from the talks could go towards the exhibition area.</p> <p>DM confirmed the faculty has been granted for the removal of the pews and the additional conditions have been met. However, as we are not ready yet to progress the exhibition space and as we are yet to sell all three pews (one pew to be retained for our use) removal of the pews will be pursued in January 2023. The Core Management team to inform Bakers at the next evaluation meeting that the faculty is in place and discuss with Bakers when in January the work could take place without impacting the Tower and Spire works.</p>	<p>IM</p> <p>AP/JT/MT</p>
<p>6.</p>	<p><b>AOB:</b>  Additional talks have been suggested:  Geology of the Tower – RM and IM</p> <p>Stained Glass – RM and NW are in discussion with Chris Parkinson</p> <p>Rosemary Rutherford – RM is in discussion with NCL</p> <p>It has been suggested the last Saturday of the month would be a good time for talks to be booked in the Hall as a regular fixture. Other talk suggestions please to RM.</p> <p>IM confirmed the panel content has been agreed and is with the designer. A sample should be available shortly. The booklet, to accompany the exhibition, is well underway.</p>	

